9531 12136 Working student management of renewable energies (m|f|d) -Your tasks-  
  
· Independent tasks to support the commercial  
Operational management (including reporting to investors)  
· Correspondence with customers and business partners (partly in  
English language)  
· Setting up and maintaining databases and Excel spreadsheets  
· Entering and updating contact and contract data in a  
ERP system  
· Support for process optimization and projects  
· Carrying out market research and cost comparisons  
· Administrative office work (scanning, copying, digitizing  
Etc.)  
  
-Your profile-  
  
· You are completing a commercial-oriented course of study, e.g. business administration, or  
also in the field of industrial engineering  
· You will ideally be involved for a period of at least 12 months  
Approx. 16-20 hours per week available (in the semester break is also  
full-time possible)  
· You have good knowledge of MS Office, especially Word and Excel  
· You work in a team-oriented manner and are characterized by an independent,  
responsible and goal-oriented way of working  
· You feel comfortable in a digital work environment  
· Excellent written and spoken German and English skills  
your profile; Knowledge of the Dutch language is an advantage  
  
-Your Benefits-  
  
· Work together with us on the energy transition!  
· Flexible working hours  
· Mobile working  
· Favorable conditions for fitness offers  
· Access to the Corporate Benefits Portal with many discounts on purchases  
  
Andrea Bieber  
· HR Managers  
· +49 531 12177 439 Operations manager - commercial None 2023-03-07 16:10:05.127000